

Debt recovery up to the value of £100,000

Example fixed fees

Typical fixed fees for the different stages of an unsecured and undisputed debt collection action with a value of not more than £100,000 are set out below.

Stage	Fixed fee (£ plus VAT)	Court fee ¹ (no VAT)	Other disbursements (£ plus VAT)
Pre-issue			
Solicitors letter only	50	-	-
Letter of Claim	150	-	-
Pre-litigation Service incorporating debtor contact strategy	400	-	-
Issuing a claim and obtaining default judgment			
Sum claimed does not exceed £300	200	35	-
Sum claimed exceeds £300 but not £500	200	50	-
Sum claimed exceeds £500 but not £1,000	200	70	-
Sum claimed exceeds £1,000 but not £1,500	300	80	-
Sum claimed exceeds £1,500 but not £3,000	400	115	-
Sum claimed exceeds £3,000 but not £5,000	500	205	-
Sum claimed exceeds £5,000 but not £10,000	500	455	-
Sum claimed exceeds £10,000 but not £15,000	600	5% of the value of the claim	-
Sum claimed exceeds £15,000 but not £50,000	850		-
Sum claimed exceeds 50,000 but not £100,000	1,000		-
Obtaining default judgment			
Entering default judgment	100	-	-

Other miscellaneous costs that may be incurred are as follows:

Miscellaneous	Fixed fee (£ plus VAT)	Court fee ² (no VAT)	Other disbursements (£ plus VAT)
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¹ Court fees change regularly. Current Court fees are available at <https://www.gov.uk/court-fees-what-they-are>. Where we are instructed on bulk debts we can use the bulk issue service and reduced court fees are available.

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Trace and/or lifestyle service	100	-	50 - 100
Standard Applications/Consent Orders	200	100	-

The example fixed fees above include:

- Taking your instructions and reviewing documentation
- When judgment in default is received, writing to the other side to request payment
- Receiving one off payments and remitting to you

Anyone wishing to proceed with a claim should note that:

- The VAT element of our fee may not be recoverable from your debtor
- Interest and compensation may take the debt into a higher banding, with a higher cost
- The costs quoted above exclude any enforcement action needed to collect your debt
- The costs above are not applicable if the debt is disputed
- The costs above are not applicable to secured recoveries which are carried out on behalf of financial institutions.